Client Meeting Minutes 17/02/2023

# Attendees

Stuart Higgs – Client

Kieran Jeffery – Client Liaison Group M

Dawit – Client Liaison

# Discussion Points

* Scoring Scheme.
* Data to be captured.
* Our idea for setting up events and the tablets.
* Testing.
* Disclaimers.
* Locations.

## Scoring Scheme

Our assumptions about the scoring scheme were correct and the scores do in fact expand according to the first score. If the first score is three, then the three topics need to be recorded and the next two scores are applied to each topic.

## Data to be captured

The client would like the name to be captured for each drawing. For GDPR only the first name is to be recorded. We will need to add a filter so that if a child enters their full name, the surname is removed. This is so that if they showcase any of the drawings, they can label them with the name and age of the artist. “Christopher, Age 6” for example

## Our idea for setting up events and the tablets

The initial prep of creating an event is not a problem. Then adding an event code for each tablet.

## Testing

We can take in our prototypes and use them with members of the public through the Aquarium Staff.

## Disclaimers

The Aquarium Are going to word a disclaimer for use on the app. I suggested that this could be something stored in the database so that it can be edited in the future should anything need to be added or reworded for legal purposes. Basically it will state that if they enter their name, it will mean they are willing to have their work showcased.

## Locations

For locations, they are not fussed on the specific location of any online entries. They currently have 4 locations. I explained we should be able to have a system in place where they can add more locations.